



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 8th November 2022

Present: Cllrs A Ingleson, C Ingleson, S Ruthen, S Williams, J Wilshaw, B Wilson

In attendance: Kate Webster (Clerk), one member of the public

1. Apologies and approval of absences

None received as all members were present

2. To receive reports from the District and County Councillor

Cllr Mellen was unable to attend the meeting but had previously circulated his reports on behalf of Mid Suffolk District and Suffolk County Councils and copies can be requested from the clerk

3. To receive declarations of interests

None received

4. To consider requests for dispensations

None received

5. To approve as accurate the minutes of the meeting held on 13th September 2022

Minutes of the meeting held on 13th September were approved as an accurate record

6. Planning matters –

a) the following applications/on-going enforcements were considered

i) DC/22/05189 - application for Lawful Development Certificate Portable Space – object

*ii) complaints received from a member of the public about land in Potash Lane and Green Lane – on going issues - **clerk to request updates from MSDC***

b) decisions made by MSDC

appeal APP/W3520/X/21/3284571 - Grange Farm Lodge, Potash Lane – dismissed, but costs allowed

*appeal APP/W3520/W/21/3287050 - DC/21/04645 erection of dwelling at Forge Barn, Mill Road - dismissed
planning application DC/22/04228 Barn at College Farm, College Road, Earls Green - approved*

7. Finance matters:

a) Clerk reported balances of £16633.67 (current) and £3613.68 (business) and the following payments made since the last meeting:

- £60 to CAS for website hosting

- £359.43 for renewal of insurance (both approved)

*b) payment of £172.2 to MSDC for installation of road sign and purchase of a replacement battery for the SID (approx £100) were approved – **clerk to order***

*c) request for funds from Bacton United 89 FC – members discussed making a donation from CIL money funds - **clerk to seek advice***

8. To review and approve the following:

a) Asset register – on going

*b) Risk assessment – this was approved and adopted – **clerk to upload to website***

*c) Internal Control – this was approved and adopted – **clerk to upload to website***

9. Progress reports on resolutions or matters arising from previous meetings

- a) The road sign for College Road has now been installed at the junction with Badwell Road*
- b) A member of the public has claimed family ownership of the pond – **clerk to seek further information***
- c) Signpost plaques have now been received from SCC – Cllrs Ingleson offered to install*

10. Correspondence received

- a) A follow up to request for details of household support fund -more info awaited*
- b) SALC and SCC (lighting) have both send provisional rates for next year – to be discussed at January's meeting when budget is approved*
- c) Requests from EACH and other charities – discuss at next meeting with budget*

11. Questions to the chairman

*A member of the public raised the issue of flooding opposite the church – **clerk to contact SCC Highways***

There being no further business, the Chairman closed the meeting.

Date of next meeting 17th January 2023