



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 23rd January 2024

Present: Cllrs A Ingleson, S Williams, B Wilson

In attendance: Kate Webster (Clerk), Cllr A Mellen

1. Apologies and approval of absences

Apologies had been received and were accepted from Cllrs Ruthen and Wilshaw

2. To receive declarations of interests

None received

3. To consider requests for dispensations

None received

4. To approve as accurate the minutes of the last meeting

Minutes of the meeting held on 21st November 2023 were approved as an accurate record and signed accordingly

5. To receive reports from the District and County Councillor

Cllr Mellen was in attendance and gave his reports. Copies of these can be requested from the clerk

6. Flooding in the village

*Cllr Mellen has visited the three problem areas with an engineer from SCC. **Clerk to write to the landowner** regarding the site in Wyverstone Road, opposite the Wash*

7. Planning matters:

a) planning applications

i) **DC/23/05632 – land at Fox Hollow (re-submission of DC/23/01903)** – since the posting of the agenda for this meeting, a decision had already been made by MSDC to **refuse** this application

ii) **DC/24/00158 Five Acre Holiday Camp** – various applications following enforcement notice EN/20/00623 – members voted to **object** to this application.

8. Finance matters:

a) the clerk reported balances of £4429.77 (current account) and £15,723.28 (savings account)
The VAT return for 2022/23 had been submitted and £282.99 received into the current account and interest of £54.56 received in the savings account

b) there had been no payments made since the last meeting

The Village Hall has requested that the £10,000 CIL money previously agreed, now be transferred and a request for payment of £360 for grass cutting was approved

c) the budget for 2024/5 was considered and members voted unanimously to keep the precept at the current sum of £3230

9. Governance issues

The following documents were reviewed and approved

i) **asset register**

ii) **risk assessment**

iii) **internal financial control**

iv) **model standing orders**

v) **councillor's code of conduct**

10. Progress reports on matters from previous meetings

Speed camera - Clerk to ascertain if the problem lies with the battery or the charger. If necessary, either will need to be replaced

Cleaning up the pond – Cllr Williams still to speak to the owner

Pride in your Place – work ongoing on the garden outside the village hall – still to be invoiced

11. Correspondence received

Various emails already forwarded to members. Requests for donations to various charities to be considered at the next meeting

There being no further business, the Chairman closed the meeting.

Date of next meetings 12th March 2024