



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 19th July 2022

Present: Cllrs A Ingleson, S Ruthen, S Williams, J Wilshaw, B Wilson

In attendance: Kate Webster (Clerk), Cllr Andy Mellen (MSDC & SCC), Bill Blackaby (local historian), one member of the public

1. Apologies and approval of absences

Apologies had been received and accepted from Cllr C Ingleson

2. To receive reports from the District and County Councillor and local historian

District and County reports had been previously distributed to the members and copies can be requested from the clerk. Bill Blackaby updated the members on the local history project which had recently held a meeting of older residents Wyverstone to document their memories. A further meeting is to be arranged.

3. To receive declarations of interests

None received

4. To consider requests for dispensations

None received

5. To approve minutes of the previous meetings

Minutes of the meeting held on 10th May were approved as an accurate record

6. Planning matters

a) the following applications were considered

DC/22/03341 erection of dwelling for agricultural worker at Potash Farm – no objections

DC/22/03042 operating hours at Portable Space, Red House Farm – objected - clerk to draft a further response

b) decisions made by MSDC

DC/21/05203 joinery for alterations to Sudbourne Farmhouse – discharge of conditions accepted

DC/22/00299 pig units at Redhouse Farm – most conditions approved except odour and pest/fly management which require action

7. Finance matters:

a) *the clerk reported balances of £16758.75 (current account) £3612.57 (savings account)*

£503.60 has been received from the insurance company to meet the cost of the quote to repair the broken street light

The following payments had been made since the last meeting - £237 to Richard Bergson for the replacement village sign; £130 to Trevor Brown for carrying out the internal audit; £350.05 to MSDC for emptying the litter/dog waste bins

b) *the following recommendations from the 2021/2 internal auditor's report were considered*

i) *website accessibility – this has now been published on the village website*

ii) *internal control – to be reviewed and discussed at next meeting. Clerk to arrange with Barclays for Cllr Wilshaw to have access to online banking*

iii) *current risk assessment add wording re IFO and review at next meeting*

iv) *Standing Orders – to be reviewed and discussed at next meeting*

v) *adopt new code of conduct – see below*

vi) budget – put on agenda for next Jan but consider earlier how CIL money might be spent
vii) ideas for spending CIL money were discussed – clerk to get quote for replacing the Badwell Road village sign and refurbishing villages benches

8. Speed Watch

It was decided not to restart using the speed gun but keep the warning signs up and continue to maintain the camera. Cllr Wilshaw to lead on this with help from other members.

9. New Model Code of Conduct

Members voted to adopt this. Clerk to contact MSDC regarding access to the register of interests for new members and any amendments to existing forms.

10. Discovering Suffolk

Members had duly read the risk assessment. Clerk to order the signs from SCC with a view to organising some installation sessions.

11. Progress reports on resolutions or matters arising from previous meetings

College Road street name – on going

post box – a site next to the village sign has been agreed with Royal Mail

re-siting of life buoy at the pond – on going

beacon – now taken over by the village hall so remove from the council's asset register

12. Correspondence received

Various items were discussed -

SARS and other charities - consider making donations at the end of the financial year

MSDC free hedging and wild flowers – consider using around the pond as part of a general makeover –

clerk to write again regarding ownership of the pond with a view to the parish council adopting it

13. Questions to the Chairman

Quiet Lanes Suffolk – clerk to pursue this further

There being no further business, the Chairman closed the meeting.

Date of next meeting 13th September

Kate Webster, Clerk to Wyverstone Parish Council