



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 13th September 2022

Present: S Ruthen, S Williams, J Wilshaw, B Wilson

In attendance: Kate Webster (Clerk), Cllr Andy Mellen (MSDC & SCC), Max Clay (Bacton PC Clerk), one member of the public

1. Apologies and approval of absences

Apologies had been received from Cllrs A & C Ingleson and were accepted

2. To receive declarations of interest

None received

3. To consider requests for dispensations

None received

4. To approve minutes of the previous meeting

Minutes of the meeting held on 19th July 2022 were approved as an accurate record

5. Proposed change to the parish boundary

*Bacton PC's suggestion that the boundary should be moved so that the site of the former Bacton Middle School would be in Bacton rather than Wyverstone parish, were rejected. **Clerk to advise MSDC accordingly.***

6. To receive reports from the District and County Councillor

Cllr Mellen had previously circulated his reports on behalf of Mid Suffolk District and Suffolk County Councils and copies can be requested from the clerk

7. Planning matters –

a) planning applications

DC/22/04228 conversion of barn into five dwellings at College Farm, Earls Green – members voted unanimously to object to this application

b) planning decisions made by MSDC

*DC/22/03341 – erection of dwelling for agricultural worker at Potash Farm – approved
DC/22/03042 – operating hours of Portable Space, Red House Farm – on going – clerk to draft follow up arguments and request that MSDC Planning Dept make representation to the Traffic Commissioner*

8. Finance matters:

a) the clerk reported balances of £17656 (current account) £3613 (savings account)

b) payment to SCC of £603.30 for replacement of the broken street was approved

c) members voted unanimously not to opt out of the current arrangements for the annual external audit

9. The village pond

Ownership of this had been claimed but Clerk to write again to establish more definite details

10. To review the following:

*a) **Asset register** – clerk to establish ownership of certain assets which may have been omitted in the past. Review again at next meeting*

*b) **Risk assessment** – adopt after correcting the name of Information Commissioner's Office*

*c) **Internal Control** – review again at next meeting*

*d) **Model Financial Regulations** - review at future meeting*

11. Progress reports on resolutions or matters arising from previous meetings

post box – now installed and in use

Quiet Lanes Suffolk – there is currently no more funding for this project.

12. Correspondence received

The parish council had been approached by a prospective developer about his plan to build on land in Potash Lane. Discussion on this was postponed until a formal planning application is received.

There being no further business, the Chairman closed the meeting.

Date of next meeting 8th November 2022

Kate Webster, Clerk to Wyverstone Parish Council