



WYVERSTONE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting on Tuesday 10th May 2022

Present: Cllr J Wilshaw, Cllr S Williams, Cllr S Ruthen (having previously been co-opted in absentia)

In attendance: Kate Webster (Clerk), two members of the public

1. To appoint the Chairman and Vice Chairman of the Parish Council for the year 2021/22

Cllr Wilshaw and Cllr Williams were unanimously re-elected as Chairman and Vice-Chairman respectively

2. Apologies and approval of absences

Apologies had been received and accepted from Cllrs A and C Ingleson

3. To receive declarations of interests

Cllr Ruthen declared an interest in item 7(a)

4. To consider requests for dispensations

None received

5. To approve minutes of the previous meetings

Minutes of the meetings held on 25th January and 8th March 2022 were approved as an accurate record

6. New members of the council

Barbara Wilson was welcomed as a newly co-opted member and she and Cllr Ruthen signed their Declarations of Acceptance. Cllr Horn has resigned resulting in a further vacancy.

7. Planning matters

a) the following applications were considered

- i) AP/22/00106 land at Forge Barn, Mill Road – no further comments*
- ii) AP/22/00007 land south of Mill Road – **Cllr Williams will re-assess and revert***
- iii) DC/22/01601 alterations to Sudbourne Farm House- no objections*

b) decisions made by MSDC

- i) DC/22/00469 solar panels at Long Straw Cottage – approved*
- ii) DC/22/00930 Ty Twt extension - approved*

c) other planning matters

EN/21/00690 breach of operating hours by Portable Space – on going. Clerk read out the Enforcement Officer's latest response

8. Financial matters

a) clerk's report

*the clerk reported balances of £16576.64 (current account) £3612.21 (savings account)
The first payment of the precept (£1615) and £475.65 CIL money had been received from MSDC
The following payments were approved – SALC membership £192-49; Bloomin' Wyverstone for compost £129*

Prior to the meeting Cllr Williams had reviewed the cashbook (previously distributed) and carried out a bank reconciliation including the following payments made since the last meeting - £81 for hire of village hall; £200 HRMC; £226.13 for jubilee plants; £300 for grass cutting; £320.23 for street lighting; £500 first aid training; £800 clerk's salary

b) review of the accounts prior to the annual audit

These were approved and signed off

8. Progress reports on resolutions or matters arising from previous meetings

i) naming of College Road – on going

ii) removal of the beacon – ask Barry Diaper to dismantle to a maximum cost of £75

9. Correspondence received

*- the Wyverstone Village Hall Committee had written to the clerk requesting that a member of the parish council is formally nominated to represent them at the WVHC's annual meeting – **Cllr Williams will attend***

- Westhorpe PC had asked if anyone could give a lift to a resident following the cancellation of the bus service to Stowmarket

There being no further business, the Chairman closed the meeting.

Date of next meeting 12th July

Kate Webster, Clerk to Wyverstone Parish Council